

Date: 13/09/2021

To,
The Principal,
Padmabhushan Vasantraodada Patil Mahavidyalaya,
Kavathe Mahankal,
Subject: About Stock Verification Report.

Respected Sir,

According to the Stock verification work started in month of July 2021, without closing the Library, Stock verification work completed in month of August 2021. Books, Text Books, Pure Reference Books, Issued to Students, Faculty and College Staff, CHB Staff and Community readers these all collections and circulations are considered for the preparation of the following report.

Sr. No.	Details	Total
1.	Books Available in the Library	39356
2.	Issued books to Students	3582
3.	Issued books to Faculty, CHB and Non teaching	1756
4.	Lost and Fine Collected Books	0
5.	Weed out, Not traced, lost and fine collected books till 2020	37181
6.	*In stock Verification Not found Books	04
	Total Books	81879

During Stock Verification Process 04 Books Lost but according to Finance rule 2017 Chap. VII, Rule 2115(ii) circulation and consulted of 1000 Books, Loss of 5 books is taken as reasonable loss so from Annual Report of Year 2020-21 total 6676 books handled. **Calculation** $(6676/1000) * 5 = 33.38$. Number * In stock verification not found books is less than this calculation so this is reasonable loss.

Please accept the detailed Verification report.

Thanking you.


Acting Principal

Padmabhushan Vasantraodada Patil
Mahavidyalaya, K. Mahankal Dist. Sangli.

Incl:

1. General Finance rule.
2. Library Annual Report

Yours Sincerely,



Mahesh Kamble
LIBRARIAN
P.V.P.College
K. Mahankal Dist. Sangli